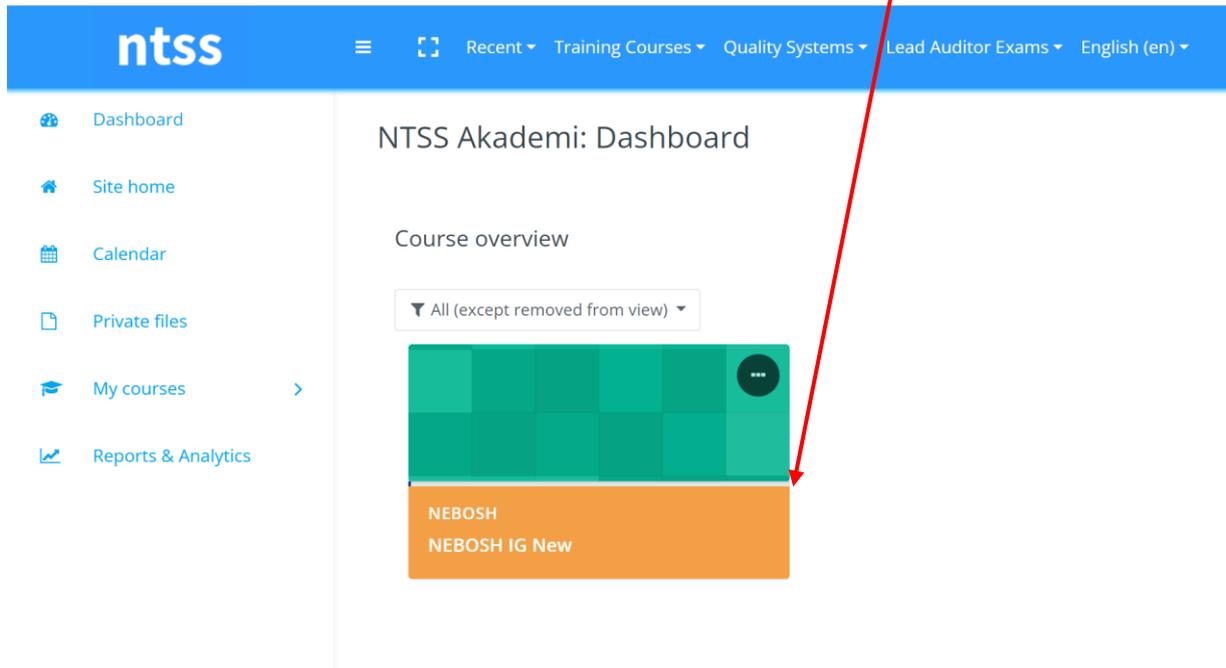


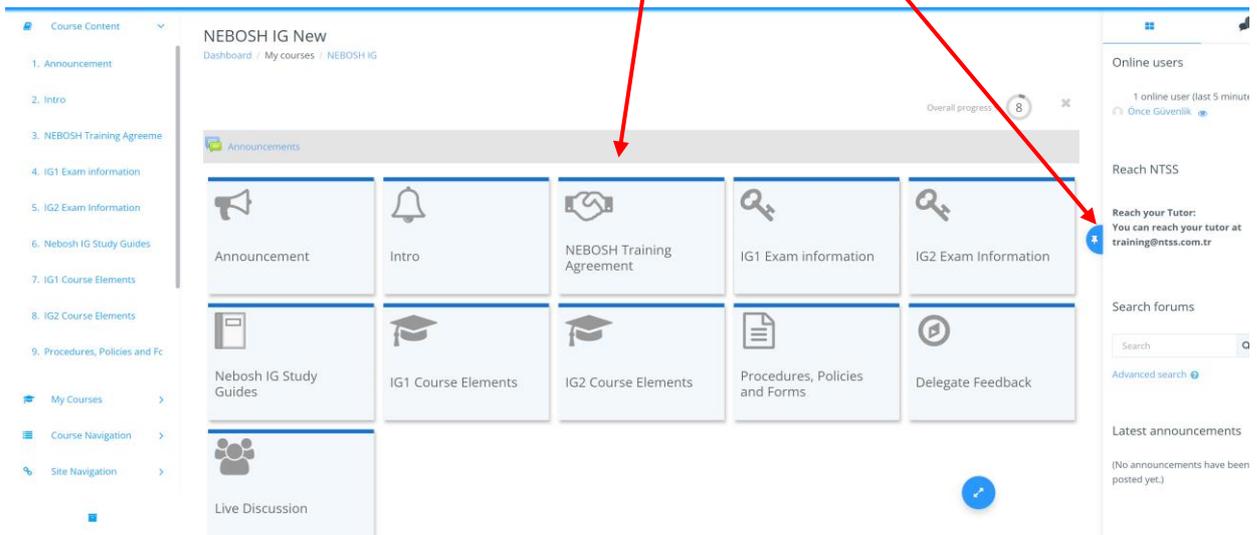
### 1. Starting to Course

After login to the site, you can access the course page by clicking on the title below.



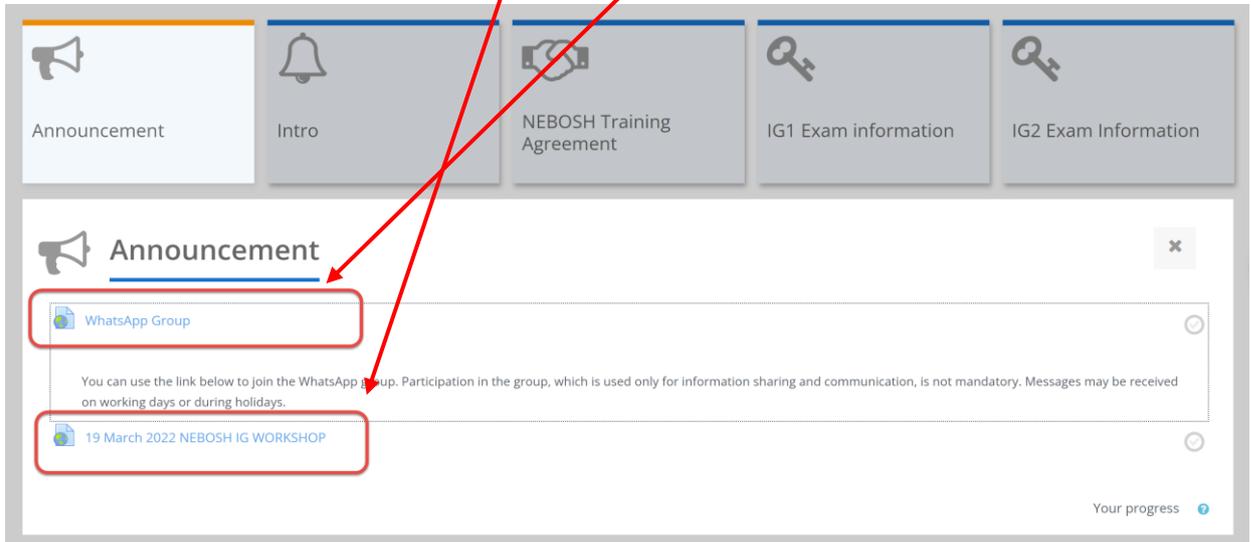
### 2. Couse Structure

You can access the course materials by clicking the blocks below. On the right, you can find the e-mail account to reach your instructor.



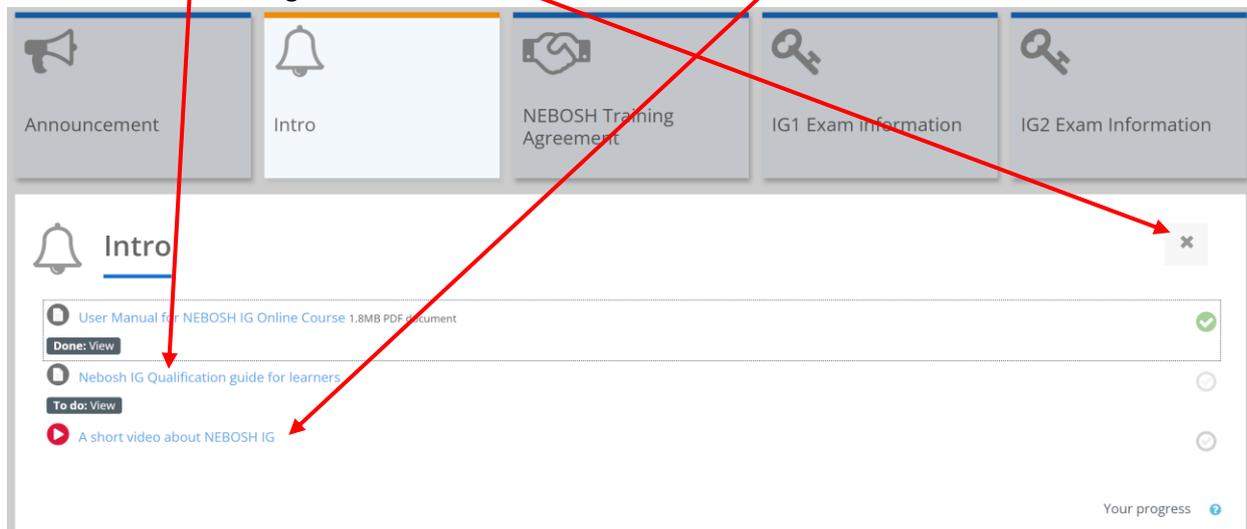
### 3. Announcements

From this section, you can become a member of the **Whatsapp group** to reach your trainer. You can also access the link to participate in **Teams sessions** held every month for the exams. This link is updated every month.



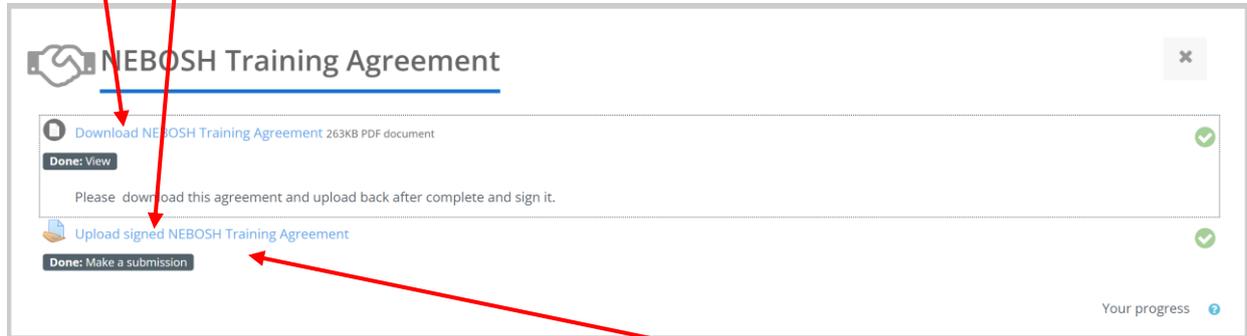
### 4. Intro

NTSS's user guide for this course and NEBOSH IG Qualification Guide for Learners are in this section. We recommend that you read these documents carefully. In particular, read the **NEBOSH IG Qualification Guide for Learners**. Don't forget to watch the **short video** about NEBOSH IG. Please **Mark the read fields** to the right of all sections.



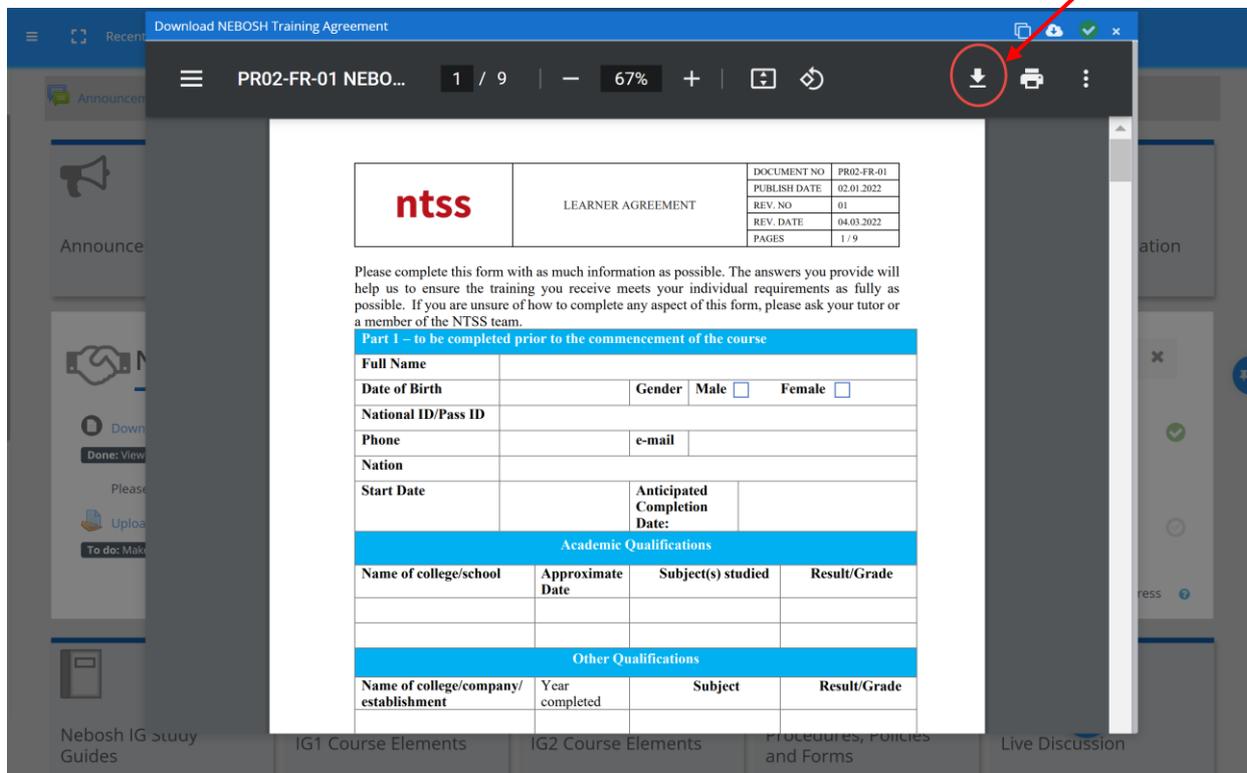
### 5. NEBOSH Training Agreement

Before starting the NEBOSH IG course, please download the NEBOSH Training Agreement from the download link below and press F5. After reading and signing, you need to upload the scanned version from the upload link below. Training modules will not start until this step is completed



Once the contract has been downloaded and signed, click Upload signed NEBOSH Training Agreement.

If you click on the agreement, you will see a screen like the one below. Press the down arrow button to download the agreement from this screen.



To restore, click the **Add Submission** button below.

### Upload signed NEBOSH Training Agreement

To do: Make a submission

#### Submission status

**Attempt number** This is attempt 1.

**Submission status** No attempt

**Grading status** Not graded

**Last modified** -

**Submission comments** [Comments \(0\)](#)

Add submission

Drag and drop your signed agreement to the **field below** and click the **Save changes button** to complete the upload process.

### Upload signed NEBOSH Training Agreement

To do: Make a submission

File submissions

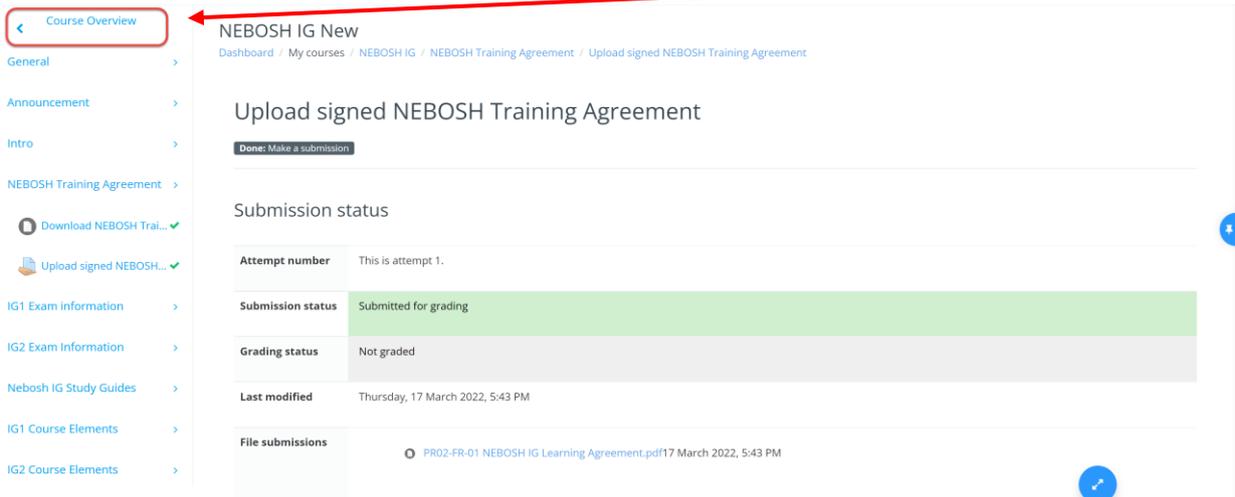
Maximum file size: 10MB, maximum number of files: 1

Files

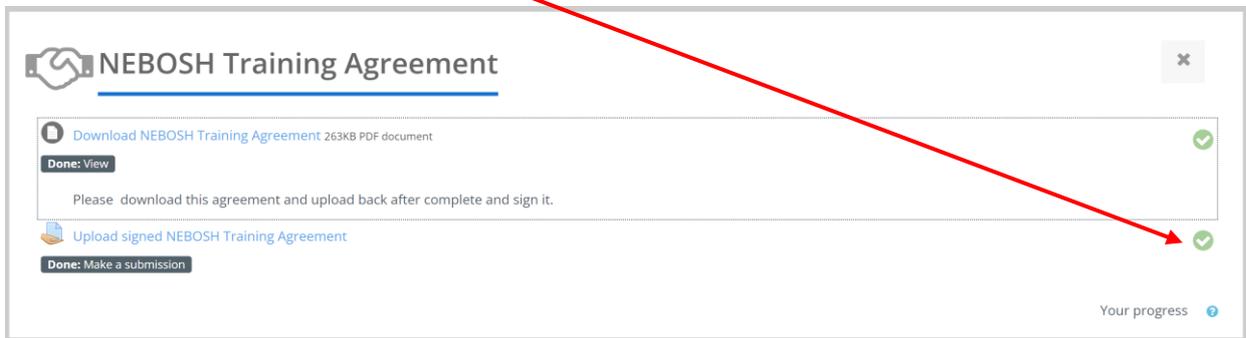
You can drag and drop files here to add them.

Save changes Cancel

When the upload is complete, you can return to the course main page by clicking **Course overview**.

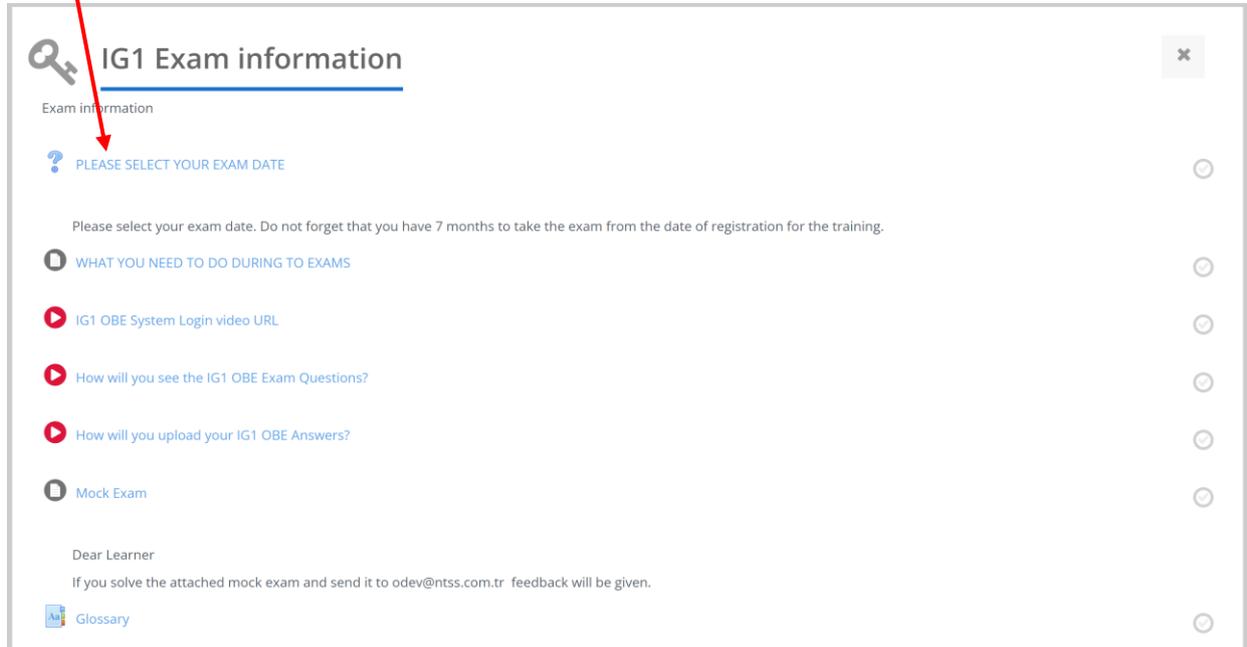


The following point must be marked in order to access the course materials. This process happens automatically when you install. If this point is not checked, either the loading process is incorrect, try again or refresh the page with F5.



### 6. IG1 Exam information

In this section you can find the documentation about the IG1 Exam. In addition, you must select the exam date you want to enter by entering the section below. Note: Please don't forget to tick the ticks on the right



**IG1 Exam information**

Exam information

- [PLEASE SELECT YOUR EXAM DATE](#)
- Please select your exam date. Do not forget that you have 7 months to take the exam from the date of registration for the training.
- [WHAT YOU NEED TO DO DURING TO EXAMS](#)
- [IG1 OBE System Login video URL](#)
- [How will you see the IG1 OBE Exam Questions?](#)
- [How will you upload your IG1 OBE Answers?](#)
- [Mock Exam](#)

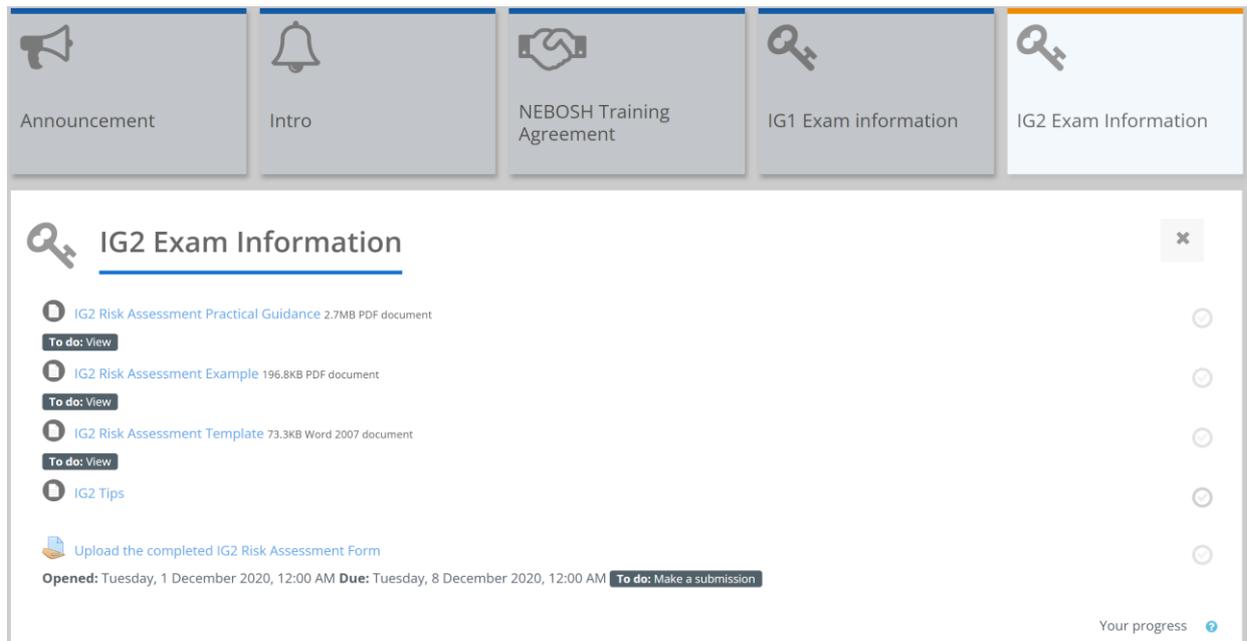
Dear Learner

If you solve the attached mock exam and send it to odev@ntss.com.tr feedback will be given.

[Glossary](#)

### 7. IG2 Exam information

In this section you can find the documentation about the IG2 Exam. Note: Please don't forget to tick the ticks on the right.



Announcement    Intro    NEBOSH Training Agreement    IG1 Exam information    **IG2 Exam Information**

**IG2 Exam Information**

- [IG2 Risk Assessment Practical Guidance 2.7MB PDF document](#)  
**To do: View**
- [IG2 Risk Assessment Example 196.8KB PDF document](#)  
**To do: View**
- [IG2 Risk Assessment Template 73.3KB Word 2007 document](#)  
**To do: View**
- [IG2 Tips](#)
- [Upload the completed IG2 Risk Assessment Form](#)

**Opened:** Tuesday, 1 December 2020, 12:00 AM **Due:** Tuesday, 8 December 2020, 12:00 AM **To do: Make a submission**

Your progress

### 8. NEBOSH IG Study Guides

In this section you can find NEBOSH IG Study books and supporting documents

The screenshot shows a list of study guides under the heading 'Nebosh IG Study Guides'. The first two items are highlighted with a red box:

- NEBOSH IGC Study Book - IG1 1.2MB PDF document (To do: View)
- NEBOSH IGC Study Book - IG2 6.7MB PDF document (To do: View)

Other items in the list include:

- Managing for health and safety (HSG65) 768.3KB PDF document (To do: View)
- Investigating accidents and incidents (HSG245) 1.6MB PDF document (To do: View)
- Reducing error and influencing behaviour (HSG48) 4.9MB PDF document (To do: View)
- OBE Exam sample and answers
- IG1, IGC1 Sample paper
- ILO Conventions
- ILO Recommendations

### 9. IG1 Course Elements

In this section, you can find the presentations of the elements within the scope of the IG1 syllabus. There are midterm quizzes under each element for you to evaluate yourself. We recommend that you watch the elements in order.

The screenshot shows the 'IG1 Course Elements' page for the NEBOSH International General Certificate - 1. It lists three elements:

- Element 1**
  - Element 1 Why we should manage workplace health and safety (To do: View, To do: Complete and pass the activity)
  - Element 1-Quiz
- Element 2**
  - Element 2 How health and safety management systems work and what they look like (To do: View, To do: Complete and pass the activity)
  - Element 2-Quiz
- Element 3**

Clicking on the Element, opens the following page.

### Element 1 Why we should manage workplace health and safety

To do: View To do: Complete and pass the activity

Why we should manage workplace health and safety

Number of attempts allowed: Unlimited

Number of attempts you have made: 0

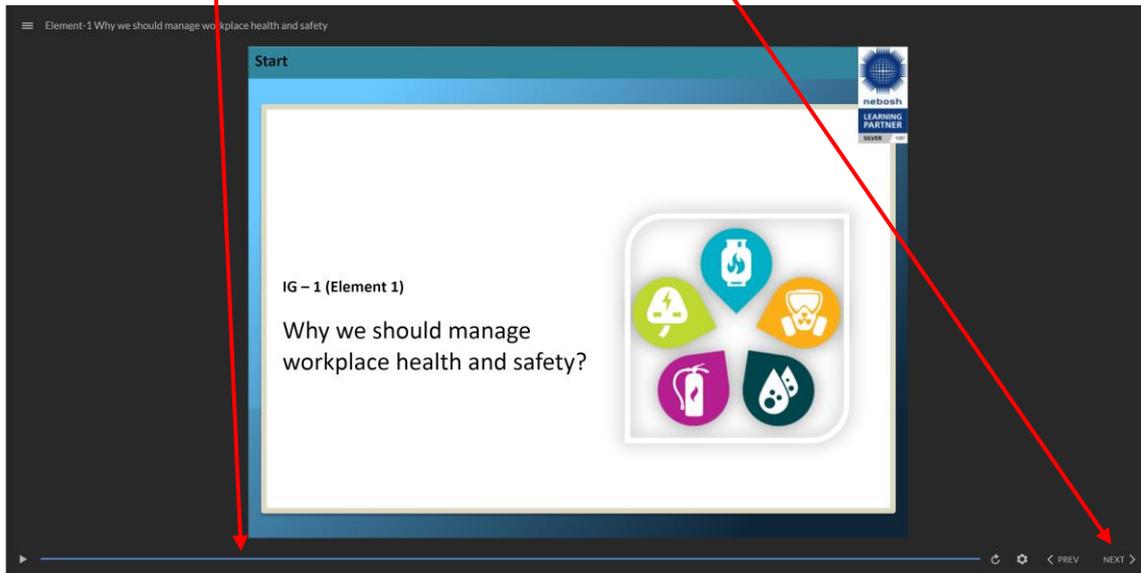
Grading method: Highest attempt

Grade reported: None

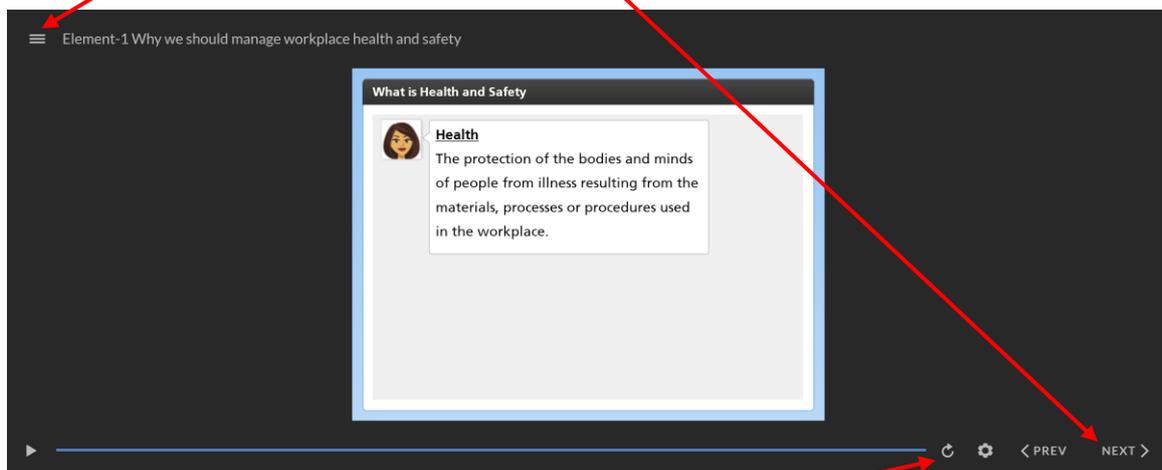
Enter

When you press the Enter button, a new page will open. After a while, the course module will appear on the page that opens below.

Each slide has a slide timer that doesn't let you press the NEXT button until the time runs out. You can continue reading or watching the slide content after the time is up.



You can go to the previous slide with the PREV button, or you can go to the previous slides by selecting it from the Menu. You can only go back and forth on watched slides. If you haven't watched the slide, you can't move forward.



You can also reload the slide by clicking the replay button again.

### Short Movies

There are short films in the slides, you need to click on them to watch it. Again there are slide timers for each short film and duration of each timer varies according to each short film. Please watch them carefully without skipping. There are subtitles in Turkish on them in the Turkish version of the course.



### Interactive Slides

There are some interactive slides in the course like below. When you **click to titles**, you can read details about title at the left side. Also there is scroll down bar to read continued text in it.



**NEXT** button also helps you to see next title till to last title. You can't skip the slide without clicking any of titles. Please read their details carefully.

You can see other examples for interactive slide below.

Element-1 Why we should manage workplace health and safety

### Safe plant and equipment

- Maintenance by skilled person
- Regular maintenance
- Procedure
- Proper tools
- Scheduled maintenance
- Safe maintenance

Maintenance by skilled person

Ensure maintenance is carried out by a competent person (someone who has the necessary skills, knowledge and experience to carry out the work safely).

◀ ▶ 🔍 ⚙️ < PREV NEXT >

Element-1 Why we should manage workplace health and safety

### Safe system of work

A. Legislation

The essence of the present legislation is that employers are expected to manage hazards with the same degree of attention and with the same allocation of resources and priorities as they manage other subjects such as quality control, industrial relations and budgetary matters.

B. Maintenance work

C. Training & supervision

D. Competent workers

◀ ▶ 🔍 ⚙️ < PREV NEXT >

Element-1 Why we should manage workplace health and safety

### Reasons for Good Health & Safety Practice

Moral reasons

The moral reasons are supported by the occupational accident and disease rates. The ILO estimates that every day, people die as a result of occupational accidents or work-related diseases – more than 2.78 million deaths per year.







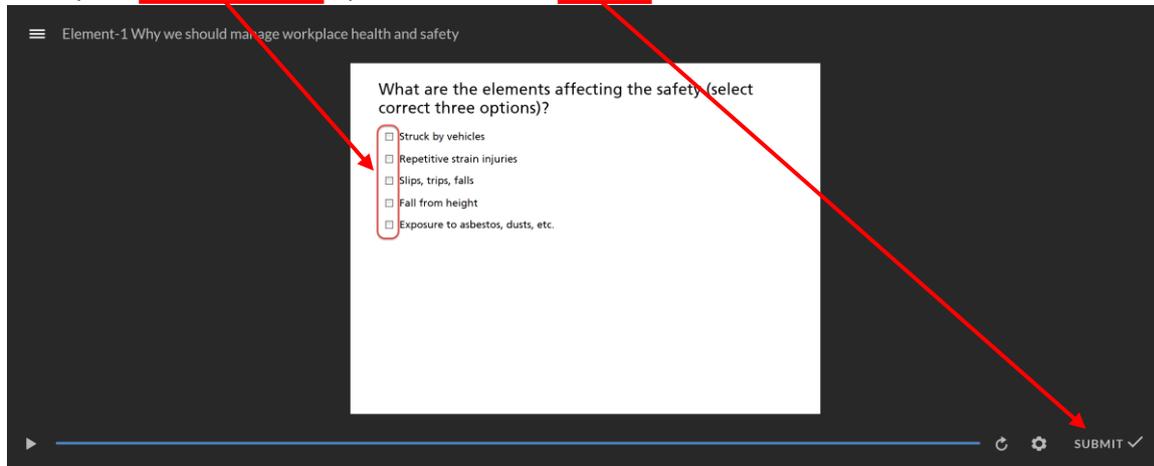
◀ ▶ 🔍 ⚙️ < PREV NEXT >

### Quizzes

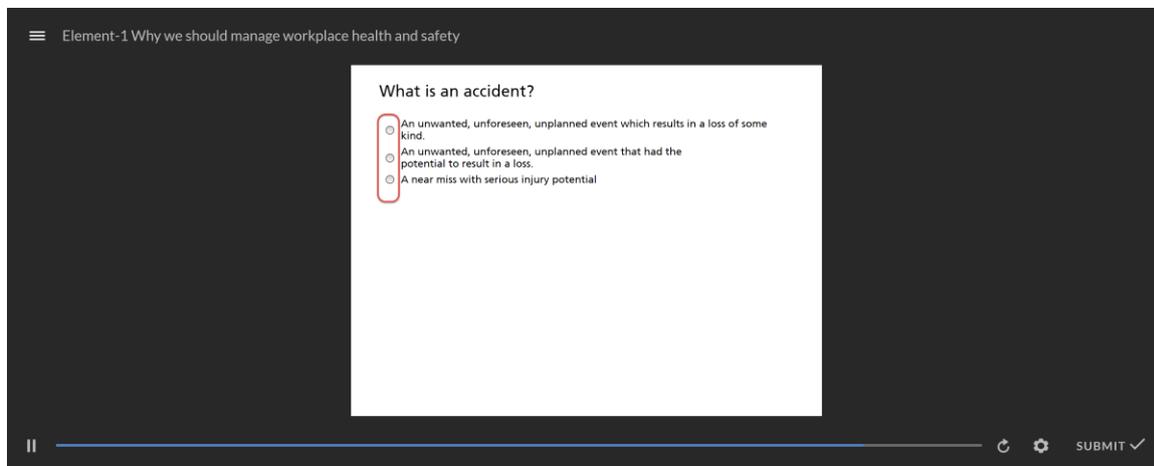
There are quizzes in the modules to complete. You will see different types of quiz questions. You can find here types of quiz questions.

#### Multiple Choice

After you tick to selections, you must click to SUBMIT button.

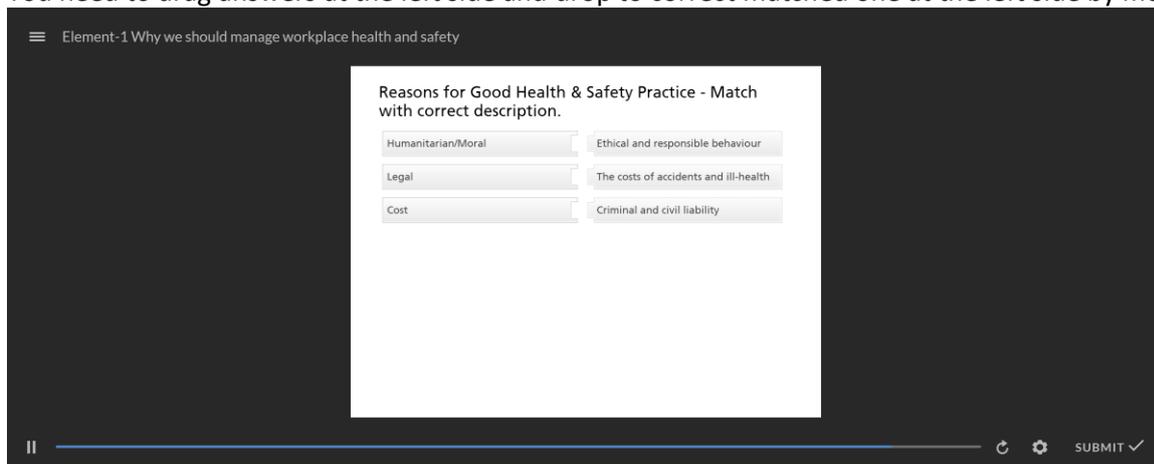


#### Single Choice



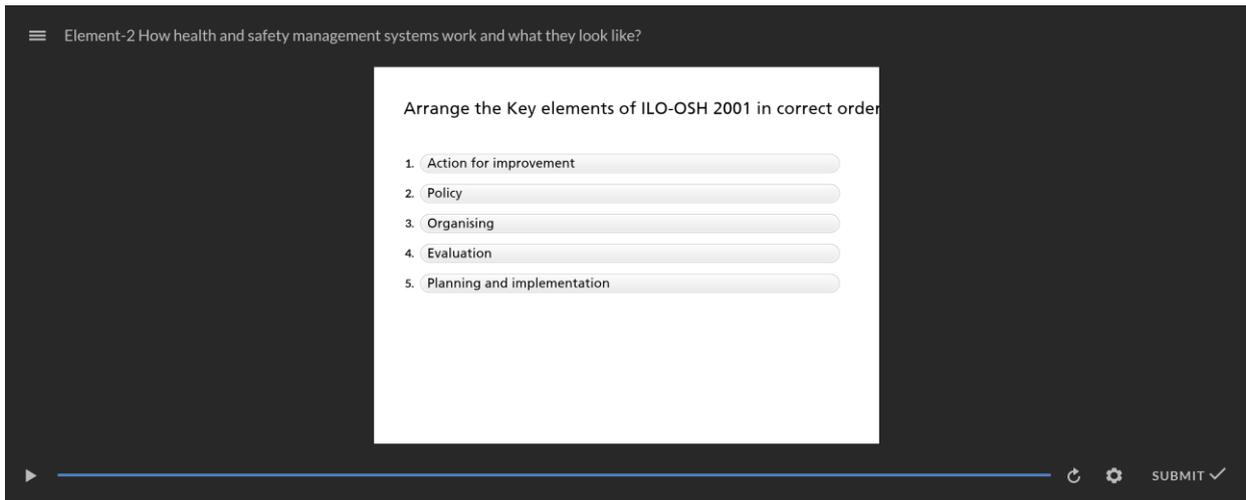
#### Puzzle

You need to drag answers at the left side and drop to correct matched one at the left side by mouse.

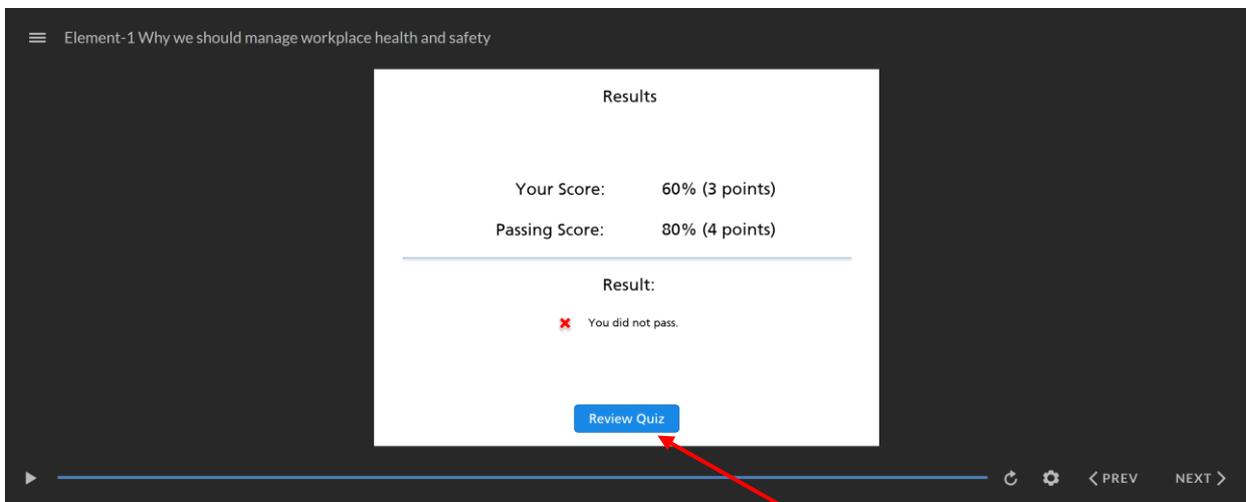


### Sorting

You need to drag sentences and drop to correct position to constitute a correct order.



Once you completed the quiz for each module, you can see the result.



You can review your answers and see correct answers by clicking to Review Quiz button.

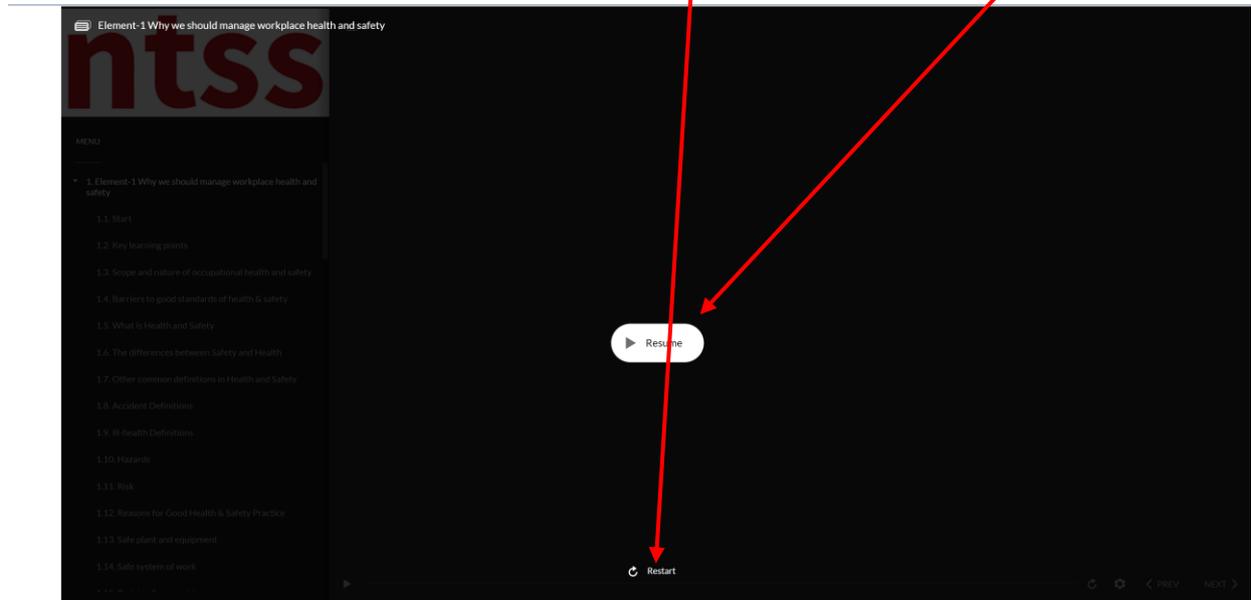
You can't get same quiz again once you see the result or submit your answer. Quizzes doesn't affect your certification, their purpose is evaluating yourself and learning from your incorrect answers if there are.

### Completing Module

When you complete the module, you have to close the screen by closing page from **x button** top right of the pop up screen.

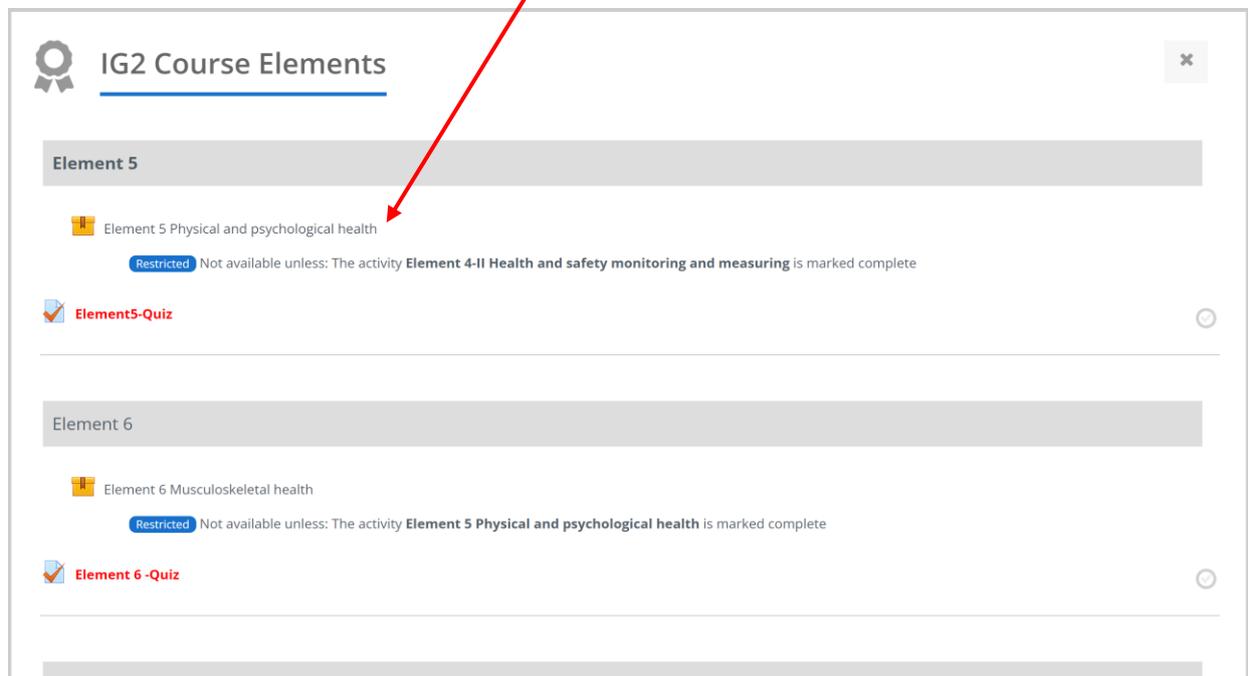
### Resume the module from where it left off

When you close the module screen before it is completed, you can continue from where you left off later. When you restart the module, you will see the following screen. If you press the Resume button, the module will start from the beginning, if you press Restart, the module will start from the beginning.



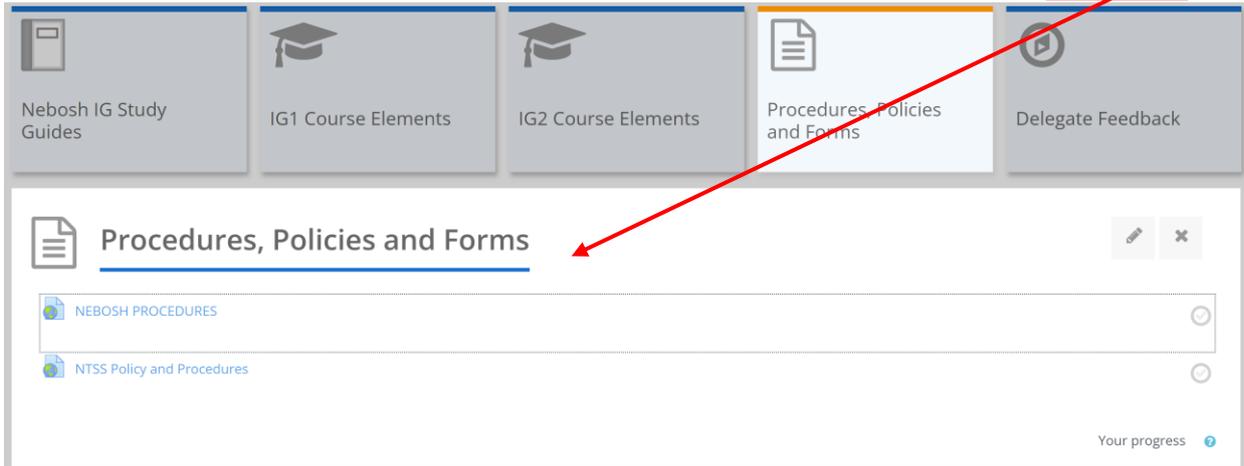
### 10. IG2 Course Elements

In this section, you can find the presentations of the elements within the scope of the IG2 syllabus. There are midterm quizzes under each element for you to evaluate yourself. We recommend that you watch the elements in order.



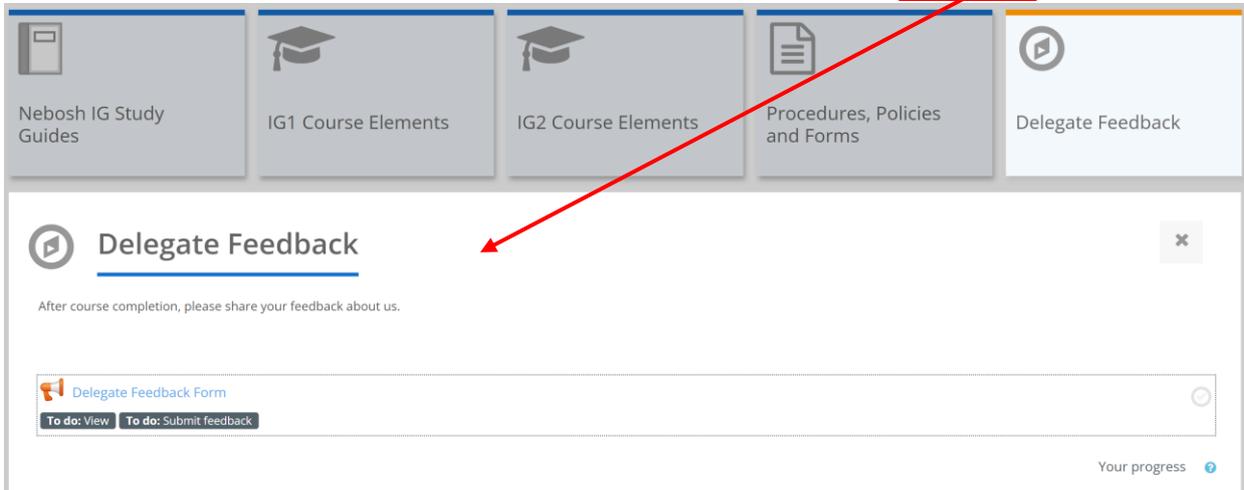
### 11. Procedures, Policies and Forms

You can access the quality documents of NEBOSH and NTSS related to this course from this section.



### 12. Delegate Feedback

After the course is completed, you can share your feedback about us from this section.



### 13. Live Discussion

On the course page that appears below, you can find the Live Discussion section where you can communicate with other colleagues to share information.

